*NOTE: Content in red to be updated by employers with specifics for their organization*

This is designed to be used as an Open Enrollment reminder in an employee newsletter or email message.

# **Benefits**

# **Open Enrollment 2021**

# **ACTION NEEDED**

**2021 open enrollment deadline is [INSERT dates]**

**You must *take action*!**

[INSERT if your organization uses an enrollment system other than bswift enter those directions here]

Benefit elections can be made by going to:

[AscendtoWholeness.org](file:///C%3A%5CUsers%5Cfourda%5CAppData%5CRoaming%5CMicrosoft%5CWord%5CAscendtoWholeness.org) then click the **Benefits Management** button (top right). Then select the appropriate option in the popup window.

Open enrollment happens just once a year. You must take action!Enrolling is required for coverage on the 2021 Ascend to Wholeness Healthcare Plans and other benefits. Visit [www.AscendtoWholeness.org](http://www.AscendtoWholeness.org) for open enrollment information.

**To learn more about your benefit options**

Review the Open Enrollment packet provided. If you have not received an Open Enrollment packet, please contact [INSERT your contact information]